

COURSE INFORMATION

LIVE IN PERSON

Monday, November 2, 2026
Minnesota CLE Conference Center
600 Nicollet Mall, Suite 370
Third Floor City Center, Minneapolis

ONLINE REPLAY

Tuesday, November 17, 2026
Wednesday, December 2, 2026
View online at www.minncle.org
A moderator will be available to answer questions by email.

HOW TO REGISTER

Register online at www.minncle.org.
Email customerservice@minncle.org or call **800-759-8840** for assistance.

COURSE MATERIALS

In-person attendees will receive hard copies of any course materials submitted. All attendees will have access to all course materials via their Minnesota CLE online accounts.

CREDITS

Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 CLE credits, including 1.0 ethics credit applied for**. The maximum number of total credits attendees may report for this seminar is 6.0.

SCHOLARSHIPS AVAILABLE

Minnesota CLE maintains a scholarship program for those with a financial need. Contact customerservice@minncle.org for further details or to obtain an application.

ACCOMMODATION

If you have a disability and need an accommodation in order to attend this seminar, contact Minnesota CLE as soon as possible at **800-759-8840** or customerservice@minncle.org.

CANCELLATION POLICY / NO-SHOW POLICY

Paid registrants who cancel before the seminar will receive a refund. Paid registrants who do not cancel and are unable to attend will retain access to all seminar materials through their Minnesota CLE website account.

QUESTIONS?

customerservice@minncle.org
www.minncle.org
800-759-8840

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Minnesota Continuing
Legal Education

700 NICOLLET MALL, SUITE 200, MINNEAPOLIS MN 55402

DATED MATERIAL – PLEASE EXPEDITE!

RECYCLABLE

View information on
your mobile device or register
online.



HOW TO DRAFT YOUR FIRST (OR NEXT) Contract

*Learn the Fundamentals of
Contract Drafting*

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**The *Minnesota Contracts Deskbook* – 40% off for
all attendees!**



MINNESOTA CONTINUING
LEGAL EDUCATION
Your Success Is Our Goal

50
YEARS
1976-2026

HOW TO DRAFT YOUR FIRST (OR NEXT) Contract

- ▶ **Master the Fundamentals of Drafting Contracts**
- ▶ **Dive Deeper Into Drafting Key Provisions, including:**
 - Performance, Modification and Breach
 - Termination and Remedies
 - Dispute Resolution
 - Allocation of Risks
- ▶ **Learn How to Use AI (and Avoid the Pitfalls of Using AI!) to Draft Contracts**
- ▶ **And More!**

SCHEDULE

8:30 – 9:00 a.m. CHECK-IN & CONTINENTAL BREAKFAST

9:00 – 9:05 a.m. WELCOME & INTRODUCTION

9:05 – 10:05 a.m.

Mastering the Fundamentals of Drafting Contracts

Elements of a Contract; Contract Formation; Anatomy of a Contract; Different Types of Contracts; Strategies and Style; and Grammar, Language, and Canons of Construction.

– *Heather (Marx) Seeger*
Kristi A. Zentner

10:05 – 10:50 a.m.

Understanding Performance, Modification and Breach

– *Christina K. Benson*
Kevin S. Sandstrom

10:50 – 11:00 a.m. BREAK

11:00 – 11:45 a.m.

Drafting Termination Clauses & Remedies

– *Jacob Hilt*
Steven C. Kerbaugh

11:45 a.m. – 12:30 p.m.

Best Practices for Selecting Disputes Resolution Clauses – Forum, Choice of Law, Venue, Parties and More

– *Jesse J. Klick*

12:30 – 1:15 p.m. LUNCH BREAK (on your own)

1:15 – 2:00 p.m.

Allocation of Risks – Minimize the Liability for Your Client in the Contract

Indemnification, exculpatory clauses, guaranty, remedy limitations, liability limitations, choice of law, and forum selection

– *Mike Stinson*

2:00 – 2:05 p.m. BREAK

2:05 – 3:05 p.m.

How to Draft Contracts with AI

– *David D. Axtell*
Mark D. Stignani

3:05 – 3:10 p.m. BREAK

3:10 – 4:10 p.m.

Ethics: How to Avoid the Pitfalls of Drafting Contracts with AI

1.0 ethics credit applied for
– *Paul M. Floyd*

SPECIAL PUBLICATIONS SALE!

Minnesota Contracts Deskbook – 40% off for all attendees!

Hardcopy: ~~\$245.00~~ | **Sale: \$147.00**

LinkedLaw: ~~\$195.00~~ | **Sale: \$117.00**

(1-year digital subscription)

The *Minnesota Contracts Deskbook* is your one-stop resource for researching and understanding all aspects of a contract.



Offer valid for seminar attendees only. Place orders at the Publications Table during the in-person event or place orders online at www.minncle.org with a code that will be made available to seminar attendees.

FACULTY

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Register today at www.minncle.org

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TUITION:

\$295 MSBA member

\$295 paralegal

\$345 standard rate

SEASON PASSHOLDERS:

- **Super Passholders** may attend the in-person seminar or an online replay at no charge.
- **In-Person Passholders** may attend the in-person seminar at no charge or an online replay for 50% off.
- **Online Passholders** may attend the in-person seminar for 50% off or an online replay at no charge.

NEW LAWYER DISCOUNT!

New lawyers who have been admitted to the bar less than 5 years receive a 50% discount.

SCHOLARSHIPS AVAILABLE

Minnesota CLE maintains a scholarship program for those individuals with a financial need. To obtain a scholarship application, contact customerservice@minncle.org.

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