

7 Family Law Basics

Friday, June 1, 2012

8:30 – 9:00 a.m.
CHECK-IN & CONTINENTAL BREAKFAST

9:00 – 9:45 a.m. How to Handle the Initial Client Call and Meeting

How to spot the important issues in your divorce case, set expectations and handle your client's emotions.

- Rodney H. Jensen, Jensen, Mullen & McSweeney PLLP, Bloomington

9:45 – 10:30 a.m. The Basics of Custody and Parenting Time

This informative session includes: Various custody alternatives – sole, joint, physical, and legal; the factors considered in determining the best interests of the child; and the role of parenting time schedules.

- Zachary A. Kretchmer, Niemi, Jerabek & Kretchmer, Minneapolis

10:30 – 10:45 a.m.
BREAK

10:45 – 11:45 a.m. The Basics of Child Support

Learn how to calculate support and modify a support order; how custody affects child support, and more.

- Laurie A. Mack-Wagner, Mack & Santana Law Offices PC, Minneapolis
- Lyman J. Santana, Mack & Santana Law Offices PC, Minneapolis

11:45 a.m. – 12:30 p.m.

The Basics of Property Division

Discover how to determine what is marital and what is non-marital property, and how to handle real estate issues in divorce.

- Bruce D. Kennedy, Bruce D. Kennedy Law Office, Roseville

12:30 – 1:30 p.m.

LUNCH (on your own)

1:30 – 2:15 p.m.

The Basics of Spousal Maintenance

Learn what factors the court considers when evaluating claims for spousal maintenance, the tax consequences of maintenance payments for the payor and payee, how to pursue temporary orders for maintenance, and how to modify a maintenance order.

- Debra E. Yerigan, McGrann Shea Carnival Straughn & Lamb, Chartered, Minneapolis

2:15 – 3:00 p.m.

Divorce Math: Financial Calculations in Divorce Cases

How to read small business financial statements and tax returns, plus how to construct a marital balance sheet.

- Richard C. Berning, Berning & Heidebrecht Ltd, Medina
- John H. Heidenbrecht, Berning & Heidebrecht Ltd, Medina

3:00 – 3:15 p.m.

BREAK

3:15 – 4:00 p.m.

How to Draft Family Law Documents

Advice on drafting and filing the summons and petition, motions for temporary relief, responsive motions, interrogatories, marital termination agreements and more.

- Herbert C. Kroon, Chesley Kroon Harvey & Carpenter PLLP, Mankato

4:00 – 4:30 p.m.

ADR Options in Family Law

Learn about the many ADR options available to Minnesota family lawyers, the pros and cons of each, and how to best represent your client in an ADR proceeding.

- Judge Tanja K. Manrique, Hennepin County Family Court, Minneapolis

COURSE INFORMATION

Live Presentations

All live presentations will be held at the:

Minnesota CLE Conference Center
Seventh Street and Nicollet Mall
Third Floor City Center
Minneapolis, Minnesota

Credits

- **How to Survive Your First Trial**
Minnesota CLE is applying to the Minnesota State Board of CLE for **5.5 standard CLE credits** and to the MSBA for **5.5 civil trial specialist credits**.
- **Your First Contract**
Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 standard CLE credits**.
- **Drafting Your First Will and Trust**
Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 standard CLE credits**.
- **The Basics of Consumer Bankruptcy**
Minnesota CLE is applying to the Minnesota State Board of CLE for **6.25 standard CLE credits, including 1.0 ethics credit**. Attendees of this course may claim no more than 6.25 total credits.
- **Creative Problem Solving for Attorneys**
Minnesota CLE is applying to the Minnesota State Board of CLE for **3.0 standard CLE credits**.
- **Your First Civil Case in Minnesota State Court**
Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 standard CLE credits** and to the MSBA for **6.0 civil trial specialist credits**.
- **Family Law Basics**
Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 standard CLE credits**.

Accommodation

If you have a disability and need an accommodation in order to attend any of these seminars, please contact us as soon as possible at 2550 University Avenue West, Suite 160-S, Saint Paul, MN 55114 or call us at 651-227-8266 or 800-759-8840.


Cancellation / No-Show Policy

Paid registrants who cancel their registration at least 72 hours before the program will receive a full credit on their account; if fewer than 72 hours, a \$25 administrative fee will be deducted. Paid registrants who fail to attend will receive the written materials. Passholders may purchase the course materials at 50% of the full retail price.

Questions?


Call **651-227-8266** or **800-759-8840** or visit us online at **www.minncle.org**.

To Register / Order:

 **MAIL TO:**
Minnesota CLE
2550 University Ave. W. Suite 160-S
St. Paul, MN 55114

 **FAX TO:**
651-227-6262

 **GO ONLINE:**
www.minncle.org

 **OR CALL:**
651-227-8266 or 800-759-8840

REGISTRATION / ORDER FORM

PLEASE "✓" APPROPRIATE TUITION RATE: **

- \$75 per course (Lawyers first admitted to practice after March 1, 2009)
 \$195 per course (MSBA members)
 \$195 per course (Paralegals)
 \$245 per course (Standard rate)

No other discounts apply.

Full and partial scholarships are available for new attorneys who are unemployed or underemployed.

Call Grant at Minnesota CLE for details – 800-759-8840 or 651-227-8266.

PLEASE INDICATE WHICH COURSE(S) YOU WOULD LIKE TO ATTEND:

1. How to Survive Your First Trial 520-12 / ccd
 LIVE PRESENTATION: April 5, 2012
 VIDEO REPLAY: Location _____ Date _____

2. Your First Contract 589-12 / vjo
 LIVE PRESENTATION: April 10, 2012
 VIDEO REPLAY: Location _____ Date _____

3. Drafting Your First Will and Trust 588-12 / ldo
 LIVE PRESENTATION: April 11, 2012
 VIDEO REPLAY: Location _____ Date _____

4. The Basics of Consumer Bankruptcy 639-12 / ccd
 LIVE PRESENTATION: April 27, 2012
 VIDEO REPLAY: Location _____ Date _____

5. Creative Problem Solving for Attorneys 597-12 / ccd
 LIVE PRESENTATION: May 3, 2012
 VIDEO REPLAY: Location _____ Date _____

6. Your First Civil Case in MN State Court 669-12 / lmp
 LIVE PRESENTATION: May 30, 2012
 VIDEO REPLAY: Location _____ Date _____

7. Family Law Basics 640-12 / ccd
 LIVE PRESENTATION: June 1, 2012
 VIDEO REPLAY: Location _____ Date _____

- Check here if address below is new.
 I have a MN CLE Season PassSM. Pass # _____

Name (first) _____ (mi) _____

(last) _____

Firm _____

Address _____

City/State/Zip _____

Phone _____ Fax _____

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Attorney License No. (if applicable) _____

Profession, if non-attorney _____



Minnesota State Bar Association
 2550 UNIVERSITY AVE W # 160-S SAINT PAUL MN 55114

DATED MATERIAL — PLEASE EXPEDITE!

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 Legal Education

FOUNDATIONS OF PRACTICE



7 Basic-Level, How-To Courses Designed Especially for the New Attorney

1 | How to Survive Your First Trial
Thursday, April 5, 2012

2 | Your First Contract: How to Review and Draft Contracts
Tuesday, April 10, 2012

3 | Drafting Your First Will and Trust
Wednesday, April 11, 2012

4 | The Basics of Consumer Bankruptcy
Friday, April 27, 2012

5 | Creative Problem Solving for Attorneys
Thursday, May 3, 2012

6 | Your First Civil Case in Minnesota State Court
Wednesday, May 30, 2012

7 | Family Law Basics
Friday, June 1, 2012

PROGRAM MATERIALS

I cannot attend. Please send me the following:

Your First Contract _____ copy(ies) of the materials at \$75 each. Cost of book(s) \$ _____

Ship/Handling \$ _____

Drafting Your First Will and Trust _____ copy(ies) of the materials at \$75 each. Subtotal \$ _____

Tax \$ _____

The Basics of Consumer Bankruptcy _____ copy(ies) of the materials at \$75 each. **TOTAL** \$ _____

Your First Civil Case in MN State Court _____ copy(ies) of the materials at \$75 each.

Family Law Basics _____ copy(ies) of the materials at \$75 each.

Materials for *How to Survive Your First Jury Trial* and *Creative Problem Solving* are not for sale.

COST OF BOOK(S) \$ & H

\$25.01 – 50 \$6

\$50.01 – 75 \$7

\$75.01 – 100 \$8

\$100.01 – 150 \$9

\$150.01 – 250 \$12

\$250.01 + \$15

Expedited shipping available

TAX ON SUBTOTAL Pick the appropriate tax based on where the book is received.

Minneapolis, MN 7.775%

Saint Paul, MN 7.625%

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Ramsey Co. (outside St. Paul) 7.125%

Anoka, Dakota, Washington Co. 7.125%

All other MN 6.875%

Outside MN exempt

ENCLOSED IS \$ _____ BY:

Check (payable to Minnesota CLE)

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Card No. _____ Exp. _____

Signature _____

Each course is only \$75 for lawyers in their first 3 years of practice! (\$245 standard rate)

1 | How to Survive Your First Trial

Thursday, April 5, 2012

This survival course prepares you for your very first trial. You'll learn about all aspects of a jury trial, from picking a jury to waiting for a jury verdict. David Gross and Chad Drown will help you prepare for and manage the various pieces on trial day. By the end of the seminar, you'll be ready to make it through your first trial with confidence.

8:30 – 9:00 a.m.
CHECK-IN & CONTINENTAL BREAKFAST

9:00 a.m. – 12:00 p.m.
(includes one 15-minute break)

MORNING SESSION

- Learn the meaning of “pass the panel,” “preemptories,” and other jury selection terms
- The dos, don'ts and *absolutely nots* in an opening statement
- How to introduce an exhibit into evidence without looking like a rookie
- Sidebar etiquette
- How to examine a witness with confidence
- The secret of the adverse direct exam
- High tech v. low tech presentation of evidence

12:00 – 1:00 p.m.
LUNCH (on your own)

1:00 – 4:00 p.m.
(includes one 15-minute break)

AFTERNOON SESSION

- Mandatory motions that you must make during trial, or else bad things could happen
- The art, science and guesswork of jury instructions
- Giving a passionate but appropriate closing argument
- Dealing with juror questions and issues during deliberations
- Receiving a verdict – whether good, bad, or really, really bad
- And much more!

– David J.F. Gross; *Faegre Baker Daniels LLC; Minneapolis*
– Chad Drown; *Faegre Baker Daniels LLC; Minneapolis*

VIDEO REPLAYS

Minneapolis – 5/14/12 (registration 8:30; replay 9:00)
Minnesota CLE Conference Center

Duluth – 5/10/12 (registration 8:30; replay 9:00)
Radisson Hotel Duluth – Harborview; 505 West Superior Street

Mankato – 5/10/12 (registration 8:15; replay 8:30)
Farrish Johnson Law Office
Eastwood Industrial Centre, 1907 Excel Drive

Rochester – 5/11/12 (registration 8:30; replay 9:00)
Minnesota School of Business; 2521 Pennington Drive NW

Willmar – 5/15/12 (registration 8:45; replay 9:00)
Heen Law Office; Minn West Technology Campus
1700 Technology Drive #303

2 | Your First Contract: How to Review and Draft Contracts

Tuesday, April 10, 2012

8:30 – 8:55 a.m. CHECK-IN & CONTINENTAL BREAKFAST

8:55 – 9:00 a.m.

Welcome and Introduction

– Nancy J. Berry, *Course Chair; Allina Hospitals & Clinics; Minneapolis*

9:00 – 9:45 a.m.

Strategies for Reviewing and Drafting Contracts

– Gina M. Kastel; *Faegre Baker Daniels LLP; Minneapolis*

9:45 – 10:30 a.m.

Key Contractual Terms (including major areas of controlling law and resources)

– Alyssa J. Hirschfeld; *Gray Plant Mooty; Minneapolis*

10:30 – 10:45 a.m. BREAK

10:45 – 11:30 a.m.

Insurance/Indemnification

What does it actually mean? Basic language choices; cases scenario; options to consider and what is necessary to be covered.

– Caryn A. Boisen; *Larson-King LLP; Saint Paul*

11:30 a.m. – 12:15 p.m.

Restraints

A look at language options and alternatives; a case scenario; take-aways for practice.

– Craig S. Coleman; *Faegre Baker Daniels LLP; Minneapolis*

12:15 – 12:30 p.m.

QUESTIONS & ANSWERS

12:30 – 1:00 p.m.

LUNCH (on your own)

1:00 – 1:45 p.m.

IP-Related Contract Provisions (including licensing)

Actual contract language; scenarios; take-aways for drafting and reviewing.

– Edward Culhane; *Winthrop & Weinstein; Minneapolis*

1:45 – 2:30 p.m.

Damages

The range of damages language; case scenarios; take-aways for reviewing and drafting.

– Ryan J. Schildkraut; *Winthrop & Weinstein; Minneapolis*

2:30 – 2:45 p.m. BREAK

2:45 – 3:30 p.m.

Dispute Resolution Language in the Contract

Provisions and language options; consequences and a case scenario; take-aways for reviewing and drafting.

– David A. Allgeyer; *Lindquist & Vennum PLLP; Minneapolis*

3:30 – 4:00 p.m.

QUESTIONS & ANSWERS

VIDEO REPLAYS

Minneapolis – 4/27/12 & 5/15/12 (registration 8:30; replay 9:00)
Minnesota CLE Conference Center

Duluth – 5/24/12 (registration 8:30; replay 9:00)
Radisson Hotel Duluth – Harborview; 505 West Superior Street

3 | Drafting Your First Will and Trust

Wednesday, April 11, 2012

SPECIAL BONUS! Included in your materials will be the fully annotated “**Basic Will**” and “**Contingent/Disclaimer Family Trust Will**” as found in Minnesota CLE’s flagship publication *Drafting Wills and Trust Agreements!* Other reference materials include: Sample Client Questionnaire; Sample Checklist for First Meeting with Client; Probate/Non-Probate Assets Chart; Sample Health Care Directive; and Sample Statutory Short Form Power of Attorney.

8:30 – 9:00 a.m. CHECK-IN & CONTINENTAL BREAKFAST

9:00 – 9:15 a.m.

Objectives of Estate Planning

Never drafted a basic will or trust before? Then you have come to the right place! We will start at the beginning and walk you through each document step-by-step. Seminar Chairperson Patrick J. Gallagher will give an overview of how each of today’s segments will help you to draft a Basic Will and a Contingent /Disclaimer Family Trust.

– Patrick J. Gallagher; *Ginkel & Gallagher; Woodbury*

9:15 – 10:15 a.m.

The Initial Client Interview and Planning with the Effects of Probate in Mind

How to prepare for the first meeting with your client, discussing your fees, ethical considerations, educating your client on key concepts, asking the right questions, and developing a plan. Sample documents will include a “Client Questionnaire,” a “Checklist for Your First Meeting” and a “Probate/Non-Probate Assets Chart.”

– Robert J. Lawton, Jr.; *Lawton Law Firm PLLC; Saint Paul*

10:15 – 10:30 a.m. BREAK

10:30 a.m. – 12:30 p.m.

Drafting the Basic Will

A step-by-step analysis of each provision in the basic will. Clauses to be discussed will include payment of expenses and taxes; special gifts; residue; fiduciary selection; fiduciary provisions; general governing provisions; appointment of guardians and conservators; and executing the will. The fully annotated “Basic Will” as found in *Drafting Will and Trust Agreements* will be the basis of this discussion.

– Joel A. Sommers; *Maslon Edelman Borman & Brand LLP; Minneapolis*

12:30 – 1:30 p.m. LUNCH (on your own)

1:30 – 3:00 p.m.

Drafting the Basic Trust

Why would you want to draft a basic trust? The answer to this question and a review of each provision in the “Contingent/Disclaimer Family Trust Will” as found in *Drafting Wills and Trust Agreements* including payment of expenses and taxes; special gifts; residue; family trust; fiduciary selection; fiduciary provisions; general governing provisions; guardians; and executing the trust.

– Matthew J. Shea; *Gray Plant Mooty; Minneapolis*

3:00 – 3:15 p.m. BREAK

3:15 – 4:15 p.m.

Health Care Directives and the Statutory Short Form Power of Attorney

When and how to use a Health Care Directive and a review of notable provisions as found in the “Health Care Directive” included in your materials. Also, discussion of Powers of Attorney in general and the provisions of the sample “Statutory Short Form Power of Attorney” included in your materials.

– Tara D. Mattessich; *Moore Costello & Hart PLLP; Saint Paul*

4:15 – 4:30 p.m. QUESTIONS & ANSWERS

VIDEO REPLAYS

Minneapolis – 4/30/12 & 5/14/12 (registration 8:30; replay 9:00)
Minnesota CLE Conference Center

Duluth – 5/18/12 (registration 8:30; replay 9:00)
Radisson Hotel Duluth – Harborview; 505 West Superior Street

Willmar – 5/22/12 (registration 8:45; replay 9:00)
Heen Law Office; Minn West Technology Campus, 1700 Technology Drive #303

4 | The Basics of Consumer Bankruptcy

Friday, April 27, 2012

8:30 – 8:55 a.m.
CHECK-IN & CONTINENTAL BREAKFAST

8:55 – 9:00 a.m.

Welcome and Introduction

9:00 – 9:30 a.m.

Overview of the Bankruptcy Code, Common Terms and Definitions Used in Everyday Practice

– William J. Fisher, *Course Chair*
Gray Plant Mooty
Minneapolis

9:30 – 10:15 a.m.

Chapter 7 or Chapter 13: Which is Best for Your Client?

Does your client need to wipe the slate clean with a Chapter 7 or reorganize their finances? The pros and cons of each chapter will be discussed at length.

– John D. Lamey III
Lamey Law Firm PA
Oakdale

10:15 – 10:30 a.m.
BREAK

10:30 – 11:15 a.m.

How to Interview Your Client

What kinds of information your client needs to bring to the initial interview and how to conduct an interview so that you don’t miss anything.

– Ronald J. Lundquist
Attorney at Law
Eagan

11:15 a.m. – 12:15 p.m.

Ethics and Professionalism in the Bankruptcy Process

1.0 ethics credit applied for

– The Honorable Nancy C. Dreher
U.S. Bankruptcy Judge
District of Minnesota

12:15 – 1:15 p.m.

LUNCH (on your own)

1:15 – 2:30 p.m.

Filling Out the Forms and Schedules

Now that you have decided to file a bankruptcy case, learn how to appropriately disclose your client’s financial situation on the schedules as required by the bankruptcy code.

– Jeffrey M. Bruzek
Bruzek Law Office
Saint Paul

VIDEO REPLAYS

Minneapolis – 5/18/12 (registration 8:30; replay 9:00)
Minnesota CLE Conference Center

Duluth – 6/1/12 (registration 8:30; replay 9:00)
Radisson Hotel Duluth – Harborview; 505 West Superior Street

5 | Creative Problem Solving for Attorneys

Thursday, May 3, 2012

A half-day seminar to jump start your creative thinking!

Learn how to jump start your creative thinking – and how to move from idea generation to implementation!

Every day you’re called on to handle tough legal, strategic and practice issues that may require “thinking outside the box.” This innovative seminar actually teaches you how, with a structured and flexible process, to:

- Identify the problem
- Generate creative options to solve it
- Select the option that’s the best fit
- Develop a deliberate and detailed plan of action to implement that solution

Participants will engage in mini-exercises designed to reinforce the principles being taught, focusing on skill building, using self-selected actual issues in problem solving exercises that will continue throughout the day.

Taught by attorney, actress and communications expert
Toni Halleen
The General Counsel Ltd.
Minneapolis

8:30 – 9:00 a.m.

CHECK-IN & CONTINENTAL BREAKFAST

9:00 a.m. – 12:15 p.m.

(includes one 15-minute break)

Setting the Stage

- Why an issues might call for a new approach
- Common barriers to creativity in legal practice

How to Spark Fresh Thinking

- Overcoming the barriers to creative thinking
- The elements of a structured process for solving problems that ensures efforts are more efficient and effective
- How to get at the real problem
- How to brainstorm to create breakthrough opportunities
- How to move from barnstorming to implementation

Applying Principles to Practice via Mock Problem-Solving Exercises

VIDEO REPLAYS

There are no video replays.

6 | Your First Civil Case in Minnesota State Court

Wednesday, May 30, 2012

Get answers to the questions that keep new civil litigators up at night. This crash course covers key issues in 5 areas of civil litigation practice in Minnesota state court.

Taught by a talented faculty led by
Gregory R. Merz, Course Chair
Gray Plant Mooty; Minneapolis

8:30 – 9:00 a.m.

CHECK-IN & CONTINENTAL BREAKFAST

9:00 a.m. – 12:15 p.m.

(includes one 15-minute break)

1. Pleadings – What the rules require regarding content, form, signing, service and filing, and timing. Tips for using a complaint or an answer as an effective tool to tell the court your client’s story.

2. Written Discovery – How to draft effective requests that are targeted to your written discovery plan and that comply with timing, form and scope requirements. How to respond to discovery requests, including permissible objections. When to seek a protective order. What happens when there’s a discovery dispute.

12:15 – 1:15 p.m.

LUNCH (on your own)

1:15 – 4:30 p.m.

(includes one 15-minute break)

3. Depositions – Strategies for making the most out of this essential discovery tool. Tips for prepping deponents. Proper and improper objections.

4. Motions – Procedural requirements, strategic and practical considerations, and oral argument technique.

5. Mediation – What to expect, what to tell your client to expect, how mediators are selected, who is responsible for paying the mediator, what information you should share with the mediator, and what happens if the dispute is resolved at mediation.

VIDEO REPLAYS

Minneapolis – 6/18/12 & 7/9/12 (registration 8:30; replay 9:00)
Minnesota CLE Conference Center

Duluth – 7/13/12 (registration 8:30; replay 9:00)
Radisson Hotel Duluth – Harborview
505 West Superior Street