

Short Presentations to Help You Accomplish Big Tasks

Why a Checklist Approach?

As Atul Gawande, surgeon and author of the best-selling book, *The Checklist Manifesto: How to Get Things Right* wrote,

“ Under conditions of complexity, not only are checklists a help, they are required for success. ”

With all the rules, deadlines and details that accompany civil litigation, how can you ensure that you're not missing anything? By following a checklist. You'll receive 9 checklists at the course full of helpful practice tips, pitfalls to avoid, rules to follow, strategic considerations to ponder and more.

Attend the course and checklist your way to victory!



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DATED MATERIAL – PLEASE EXPEDITE!



RECYCLABLE

A Checklist Approach to Successful Civil Litigation

Wednesday, October 31, 2018

Video replay dates available.



For more information
Scan code for more information
or to register for this course.

A Checklist Approach to Successful Civil Litigation

- 15 Top Litigators and Judges
- 9 Valuable Checklists
- 70+ Practice Tips

Take the “Checklist Approach” to:

- ✓ Win Discovery Arguments
- ✓ Succeed in Your Next Deposition
- ✓ Develop Effective Case Themes
- ✓ And More!

Wednesday, October 31, 2018

Minnesota CLE Conference Center
600 Nicollet Mall, Suite 370
Third Floor City Center, Minneapolis

Video replay details inside.

9 Valuable Checklists in 1 Day!

SCHEDULE

8:30 – 9:00 a.m.
CHECK-IN & CONTINENTAL BREAKFAST

12:15 – 1:15 p.m.
LUNCH (ON YOUR OWN)

- 9:00 – 9:30 a.m.
 10 Methods for Successful Discovery Arguments
– *Magistrate Judge Hildy Bowbeer*
Magistrate Judge Becky R. Thorson

- 1:15 – 2:15 p.m.
 Your Top 10 Objections and When to Use Them
– *Judge James M. Rosenbaum (Retired)*

- 9:30 – 10:00 a.m.
 10 Ways to Accomplish Discovery on a Shoe-String Budget
– *Justin D. Cummins*
Benjamin Legatt

- 2:15 – 2:45 p.m.
 10 Things to Remember When Going to Trial
– *Jan Conlin*

- 10:00 – 10:30 a.m.
 8 Keys for Working with Experts
– *Peter J. Goss*

2:45 – 3:00 p.m.
BREAK

- 3:00 – 4:00 p.m.
 Ethical Issues in Civil Litigation: Top 5 Tips to Avoid Them
1.0 ETHICS CREDIT
– *Amy Mahowald*
Rebecca Huting

10:30 – 10:45 a.m.
BREAK

- 10:45 – 11:15 a.m.
 9 Strategies for Succeeding in Your Next Deposition
– *Debbie A. Ellingboe*

- 4:00 – 4:30 p.m.
 Appellate Argument Checklist: 10 Ways to Make Your Oral Argument a Success
– *Judge Louise Dovre Bjorkman*
Justice Paul Thissen
Adam Pabarcus

- 11:15 a.m. – 12:15 p.m.
 7 Keys to Developing Effective Case Themes and How to Use Them
– *Chuck F. Webber*

CAN'T ATTEND ON OCTOBER 31? Register for one of the video replays in Minneapolis or across the state.

FACULTY

Debbie A. Ellingboe
Course Co-Chair
Faegre Baker Daniels LLP; Minneapolis

Adam Pabarcus
Course Co-Chair
Faegre Baker Daniels LLP; Minneapolis

Judge Louise Dovre Bjorkman
Minnesota Court of Appeals; St. Paul

Magistrate Judge Hildy Bowbeer
U.S. District Court, District of Minnesota; St. Paul

Jan Conlin
Ciresi Conlin LLP; Minneapolis

Justin D. Cummins
Cummins & Cummins; Minneapolis

Peter J. Goss
Blackwell Burke P.A.; Minneapolis

Rebecca Huting
Office of Lawyers Professional Responsibility; St. Paul

Benjamin Legatt
Shepherd Data Services; Minneapolis

Amy Mahowald
Office of Lawyers Professional Responsibility; St. Paul

Judge James M. Rosenbaum (Retired)
JAMS; Minneapolis

Justice Paul Thissen
Minnesota Supreme Court; St. Paul

Magistrate Judge Becky R. Thorson
U.S. District Court, District of Minnesota; St. Paul

Chuck F. Webber
Faegre Baker Daniels LLP; Minneapolis

Course Materials

Attendees will receive a handy course manual compiling all 10 checklists. Use it to follow along with the presentations, take notes, and then take it home for future reference.

COURSE INFORMATION

LIVE PRESENTATION

Wednesday, October 31, 2018
Minnesota CLE Conference Center
600 Nicollet Mall, Suite 370
Third Floor City Center, Minneapolis

VIDEO REPLAYS

Schedule times may differ from the live program. Start times are as indicated below. Please register at least one week in advance to secure your copy of the course materials on the day of the seminar.

Minneapolis – 11/14/18 & 11/27/18
(Reg. 8:30; Replay 9:00)

Minnesota CLE Conference Center
600 Nicollet Mall, Suite 370
Third Floor City Center

Duluth – 12/7/18
(Reg. 8:30; Replay 9:00)
Radisson Hotel Duluth—Harborview
505 West Superior Street

Mankato – 12/14/18
(Reg. 8:15; Replay 8:30)

Farrish Johnson Law Office
Eastwood Industrial Centre
1907 Excel Drive

St. Cloud – 12/12/18
(Reg. 8:15; Replay 8:30)

Rinke Noonan Law Firm
1015 West St. Germain Street
Conference Room

CREDITS

Minnesota CLE is applying to the Minnesota State Board of CLE for **6.0 CLE credits including 1.0 ethics credit.**

SCHOLARSHIPS AVAILABLE

Minnesota CLE maintains a scholarship program for those with a financial need. Most scholarships awarded are 50% off the seminar price. To obtain an application, contact Grant at **651-254-2111** or **gdavies@minncle.org** for details.

CANCELLATION / NO-SHOW POLICY

Paid registrants who cancel their registration at least 3 business days before the program will receive a full credit on their account; if fewer than 3 business days, a \$25 administrative fee will be deducted. Paid registrants who do not cancel, yet fail to attend, will receive the written materials.

ACCOMMODATION

If you have a disability and need an accommodation in order to attend, contact Minnesota CLE as soon as possible at 2550 University Avenue West, Suite 160-S, Saint Paul, MN 55114 or call us at 651-227-8266 or 800-759-8840.

QUESTIONS?

Please call Minnesota CLE at **651-227-8266** or **800-759-8840** or visit us online at **www.minncle.org**.

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A Checklist Approach to Successful Civil Litigation

Wednesday, October 31, 2018

Minnesota CLE Conference Center

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PLEASE "✓" APPROPRIATE BOX:

LIVE: 10/31/18

\$225 MSBA member \$225 paralegal \$275 standard rate

VIDEO:

\$195 MSBA member \$195 paralegal \$245 standard rate

Location: _____ Date: _____

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Can't Attend? Get the Materials!



You can purchase the materials for \$75 (plus tax and handling) by calling Minnesota CLE at 800-759-8840 or 651-227-8266. *Available in hard copy.*