

STATE OF MINNESOTA

COUNTY OF _____

JUDICIAL DISTRICT
DISTRICT COURT
PROBATE DIVISION

Court File No. _____

Estate of _____,

Decedent

FINAL ACCOUNT
IN SPECIAL ADMINISTRATION

☐ Original

☐ Amended

☐ Supplemental

READ INSTRUCTIONS AT END OF FORM

		DEBITS	CREDITS
DEBITS			
Estate described in Inventory			
Schedule A: Real Estate	\$		
Schedule B: Securities	\$		
Schedule C: Bank Accounts/Cash	\$		
Schedule D: Other Personal Property	\$		
SUBTOTAL	\$		
Less Schedule E: Mortgages/Liens	(\$)		
TOTAL		\$	
Increases:			
Assets Omitted from Inventory	\$		
Advances to the Estate	\$		
Interest	\$		
Dividends	\$		
Dividend Reinvestment	\$		
Refunds	\$		
Gain on sale of property	\$		
Other	\$		
Other	\$		

Other	\$		
TOTAL		\$	
PRINCIPAL ADJUSTMENT (see Instruction A and attach schedule)		\$	\$

CREDIT-DISBURSEMENTS

Decreases in Estate:			
Loss on sale of property	\$		
Other	\$		
Other	\$		
TOTAL Decrease			\$

		DEBITS	CREDITS
MAINTENANCE AND SELECTION			
Family maintenance	\$		
Statutory selection	\$		
Other:	\$		
Other:	\$		
TOTAL Maintenance and Selection			\$
EXPENSES OF ADMINISTRATION			
Probate Court Filing Fees	\$		
Publication Fee	\$		
Bond Premium	\$		
Copy Fees	\$		
Appraiser Fees	\$		
Compensation of Special Administrator	\$		
Expenses of Special Administrator (attach schedule)	\$		
Attorney's Fees to Date	\$		
Estimated Future Fees to be Charged	\$		

Repayment of Advances to Estate	\$		
Accountant Fees	\$		
Other:	\$		
Other:			
Other:			
TOTAL Expenses of Administration			\$
FUNERAL EXPENSES (list all)			
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
TOTAL Funeral Expenses			\$
EXPENSES OF LAST ILLNESS			
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
TOTAL Expenses of Last Illness			\$
TAXES			
Real Estate Taxes:			
Homestead	\$		
Other Real Estate Taxes	\$		
Income Taxes of Decedent			
Minnesota & Other State Income Taxes	\$		

Federal Income Taxes	\$		
Fiduciary Taxes			
Minnesota & Other State	\$		
Federal	\$		
Estate Taxes			
Minnesota & Other State	\$		
Federal	\$		
Other Miscellaneous Taxes			
	\$		
	\$		
TOTAL Taxes			\$
PAYMENT MADE ON MORTGAGE, CONTRACT FOR DEED AND OTHER LEINS			
Principal		\$	\$
Interest	\$		
Other	\$		
TOTAL Interest/Other Payments Made			\$
OTHER CLAIMS ALLOWED AND PAID			
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		

TOTAL Claims Paid			\$
CLAIMS ALLOWED AND NOT PAID (See Instruction E)			
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
TOTAL Claims Allowed and Not Paid	\$		
INTERIM DISTRIBUTIONS TO DEVISEES AND HEIRS (See Instruction F)			
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
	\$		
TOTAL Devisees Paid and Distributed			\$
SUBTOTAL DEBITS AND CREDITS		\$	\$
PULS: Total Property on Hand for Distribution (From last page)			\$
TOTAL (Debits should EQUAL Credits)		\$	\$

PERSONAL PROPERTY ON HAND FOR DISTRIBUTION

Stocks, Bonds and other Securities (attach list of items)	\$
Mortgages, Contract for Deed, Notes, Etc. (attach list of items)	\$
Cash on Hand	\$
All Other Personal Property (Describe):	
	\$
	\$
	\$
	\$
LESS: Amounts reserved for future payments	\$
LESS: Liens on Personal Property (See Instruction H)	
TOTAL Personal Property	\$
REAL ESTATE ON HAND FOR DISTRIBUTION (Include legal description. Attach schedule if necessary. Use Inventory Values)	
Homestead	\$
Other Real Estate	\$
LESS: Mortgages, Contract for Deed & Liens Unpaid (See Instruction H)	(\$)
TOTAL Real Estate	\$
TOTAL PROPERTY ON HAND FOR DISTRIBUTION	\$

Under penalties for perjury, I declare or affirm that I have read this Final Account in Special Administration and I know or believe its representations are true and complete.

Dated: _____

Special Administrator

Attorney for Special Administrator

Name _____

Firm _____

Street _____

City, State, ZIP _____

Attorney License No: _____

Telephone: _____

FAX: _____
Email: _____

SAMPLE
DOCUMENT

INSTRUCTIONS—Please Read Carefully

- A. Asset Adjustments entries should be used to report changes in the composition of assets, e.g. use of estate cash to purchase an investment, exchanges of assets, such as stock splits or swaps. Note that debits should equal credits. Principal payment on mortgages or contracts for deed are shown later in the Final Account (see Instruction H, below). Attach schedule showing full details of transactions.
- B. Attach additional explanation as needed, for example, payments on mortgages or contracts for deed; omissions in inventory, rent increases, decreases, etc.
- C. The Court may require vouchers for all amounts paid and distributed. In an informal administration check with the Court.
- D. The property on hand for distribution must be adequately described and any variance from the Inventory should be explained.
- E. For insolvent estates, check with the Court for its preferred format of accounting for claims allowed but unpaid.
- F. In a supervised administration, interim distributions to residuary distributees must have prior approval of the Court. Distribution of specific devises in testate estates may be made without prior Court order in solvent estates.
- G. A vendor's/seller's interest in a contract for deed is personal property. All contracts for deed must be fully described, including terms, parties, and legal descriptions of the real estate. Balances on all contracts as of the Final Account date should be used to value the personal property show on hand for distribution.
- H. When describing liens, mortgages, etc. show the date for which the amount was calculated. To calculate the remaining unpaid balances on real estate on hand for distribution, reduce the total lien/mortgage by the amount of principal paid on the lien/mortgage.