

STATE OF MINNESOTA

COUNTY OF \_\_\_\_\_

JUDICIAL DISTRICT  
DISTRICT COURT  
PROBATE DIVISION

Court File No. \_\_\_\_\_

Estate of

\_\_\_\_\_ ,

Decedent

**ORDER OF INFORMAL APPOINTMENT OF  
SPECIAL ADMINISTRATOR**

The Application for an Order of Informal Appointment of Special Administrator signed by \_\_\_\_\_ came before the Registrar on \_\_\_\_\_.  
The Registrar, having considered the Application, determines the following:

1. The Application is complete.
2. The Applicant has declared or affirmed that the representations contained in the Application are true and complete to the best of the Applicant's knowledge or belief.
3. The Applicant is an interested person as defined by Minnesota law.
4. On the basis of the statements in the Application, venue in this County is proper.
5. On the basis of the Application, it appears that Decedent died:  
 intestate.  
or  
 testate and \_\_\_\_\_ is named as Personal Representative in the Will and is  available and qualified  unavailable to serve as special administrator.
6. There  is  is not pending an application or petition for probate of the Will of the Decedent or appointment of a Personal Representative in this or another court.
7. No Personal Representative has been appointed whose appointment has not been terminated.
8. Appointment of a special administrator is necessary to protect the Estate because: \_\_\_\_\_  
\_\_\_\_\_.
9. Applicant is a proper person to be appointed special administrator.

**IT IS ORDERED:**

1. The Application is granted.
2. \_\_\_\_\_ is informally appointed as the special administrator of the Estate, with \_\_\_\_\_ bond, to preserve the Estate and to

secure its proper administration until a general Personal Representative is appointed by the Registrar or by the Court.

3. Upon filing of any required bond and oath or statement of acceptance, letters of special administration will be issued to \_\_\_\_\_ subject to the following restrictions, if any: \_\_\_\_\_

\_\_\_\_\_.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Registrar

**SAMPLE DOCUMENT**